

New York Seed Improvement
SEED SAMPLE RECORD

Analysis report and/or charges should be sent to:

(1) Name _____ Phone _____ Email _____

Address _____ Zip Code _____

(2) Location where sampled: _____
Company/Name Address City, State, Zip Code

(if same as above - list "Same")

(3) **Send Copy of Analysis to:** New York Seed Improvement Project, 103C Leland Lab, Cornell University, Ithaca, NY 14853

Telephone: (607) 255-9869 | **Fax:** (607) 255-9048 | **Email:** NYSIP@cornell.edu | **Website:** nyseed.cornell.edu

(4) DESCRIPTION OF LOT								(5) SAMPLING		(6) ANALYSIS	(7) LAB USE
Kind	Variety	Brand (if labeled)	Certification Class	Lot No.	Amount of Bushels, Bags or Other Units	Unit Weight	Seed Treatment	Sampling Method: Include Trier Type & Size	No. of Probes or Stream Cuts	**Test(s) Requested	Lab No.

(8) REMARKS: _____

Kind of Test: **C = Complete Analysis (% Weed Seed, % Other Crop Kinds, % Inert, % Germination, Number & Kind of Noxious Weeds per lb.);

G = % Germination; **P** = Same as a Complete (C) without the % germination; **M** = % Moisture (Contact laboratory for other tests performed).

NOTE: If seed is carryover or already labeled, attach label or copy of labeling. If seed is certified, indicate class & origin.

(9) **Sampled by:** _____ **Date Sampled:** _____

Instruction Sheet for Seed Sample Record Sheet

1. **Contact Information.** Enter the contact information for the company submitting the seed sample(s). Include phone number and email address, if available.
2. **Sampling Location.** Enter “Same” if same as contact information entered in item 1.
3. For certified seed samples, NYSIP must receive the results directly from the seed laboratory.
4. **Description.** List the kind, variety or brand, certification class (if applicable), lot number, size and number of containers, and seed treatment (if any). Please note the following:
 - The lot number of the submitted sample must be consistent with lot number(s) appearing on other documentation.
 - Bulk seed should be indicated by entering “bulk”.
 - Foundation and Registered seed lots for resale must be officially sampled by NYSIP.
5. **Sampling information.** For trier type, please refer to the descriptions in the AASCO manual. If stream or hand sampling was used, indicate this by entering “stream” or “hand”.
6. **Requested Tests.** Refer to instructions on sheet for test(s) requested. If additional tests are required, please contact the lab or certifying agency.
7. Reserved for lab use only.
8. Any additional remarks or pertinent information may be recorded here. For example “preliminary germ”, “not for certification”, “carryover seed”, etc.
9. Enter the name of the individual who sampled the seed and the sampling date. Only individuals approved to do so may sample certified seed.
10. **Sample submission.** Seed samples should be:
 - Submitted in a secure container that will preserve the integrity of the seed lot. Cloth, paper, or zip lock bags may be used.
 - Properly labeled. Use the NYSIP sample label provided.
 - Securely packed in the shipping container to prevent spillage or other damage.
 - Sent to an approved laboratory.
11. **Record Keeping.** Seed sampling records are required and are subject to audit. Please retain a copy of the sample submission form for your records. Remember to keep a file sample.